



**LANGLEY
POLICY
DIRECTIVE**

**Directive: LAPD 1200.16
Effective Date: January 27, 1999
Expiration Date: January 27, 2004**

Responsible Office: Office of Procurement

SUBJECT: Langley Research Center Small Business Specialist

1. REFERENCE

- a. 14 CFR Part 1204 Subpart 4, "NASA Small Business Policy."
- b. Federal Acquisition Regulation (FAR), Federal Acquisition Circular, Part 19, "Small Business Programs."
- c. NASA/FAR Supplement, Part 18-19, "Small Business Programs," Subpart 18-19.201, "General Policy."

2. DESIGNATION

Pursuant to Title 14 CFR section 1204.402(b), the Head, Procurement Operations Branch, Office of Procurement, is designated this Center's Small Business Specialist.

3. RESPONSIBILITIES

The Small Business Specialist is to:

- a. Perform the duties relating to small business concerns as set forth in the referenced prescribing regulations.
- b. Serve as a central point of contact to which small business firms may direct inquiries concerning participation in the NASA procurement program and small business matters.

4. FURTHER REDESIGNATION

Further redesignation is not authorized.

5. RECISION

LAPD 1200.16, dated July 6, 1995.

Jeremiah F. Creedon
Director